

TOWN OF CLAVERACK

ORGANIZATIONAL MEETING

January 03, 2013

The 2013 Organizational Meeting of the Town Board of the Town of Claverack, Columbia County, New York, was held at the Town Hall, #836 Rte. 217, Mellenville, New York. Meeting called to order by Supervisor Robin Andrews.

Present:

Robin Andrews	Supervisor
Clifford Weigelt	Councilman
Michael Johnston	Councilman
Kathleen Cashen	Councilwoman
Louis LaMont	Superintendent of Highways
Robert Fitzsimmons, Esq.	Attorney for the Town
Mary J. Hoose	Town Clerk

Absent:

Robert Preusser	Councilman
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The following resolutions were offered and carried:

- Resolution # 1 – Offered by Councilman Johnston, seconded by Councilman Weigelt,
RESOLVED THAT Supervisor Andrews be authorized to pay utility bills, Health Insurance, payments to the Commissioner of Taxation and Finance, full share retirement for employees annually to the New York State Retirement System, and to the Industrial Commission for an annual boiler inspection.
- Resolution # 2 – Offered by Councilman Johnston, seconded by Councilman Weigelt,
RESOLVED THAT Robert Fitzsimmons, Esq. of Fitzsimmons, Mack & Mills, serve as Attorney for the Town, to be paid by voucher.
- Resolution # 3 – Offered by Councilman Johnston, seconded by Councilman Weigelt,
RESOLVED THAT the second Thursday of each month at 7:00 p.m. be designated the Regular Monthly Board Meeting night.
- Resolution # 4 - Offered by Councilman Johnston, seconded by Councilman Weigelt,
RESOLVED THAT the Highway Superintendent be authorized to purchase tools, implements or equipment not to exceed \$3,000.00. without authorization from the Town Board.
- Resolution # 5 - Offered by Councilman Johnston, seconded by Councilman Weigelt,
RESOLVED THAT Key Bank be designated as the Depository for Town funds for the Year 2013, with Supervisor Andrews, Councilman Preusser and Councilman Weigelt as signators.
- Resolution # 6 - Offered by Councilman Johnston, seconded by Councilman Weigelt,
RESOLVED THAT any Town official wishing to attend any trade Association conferences, meetings or trainings during the year may do so with the expenses paid by the Town. If the cost will be in excess of \$500.00, Town Board approval is required.

Resolution # 7 - Offered by Councilman Weigelt, seconded by Councilwoman Cashen.
RESOLVED THAT the following appointments and reappointments be made:

Building Inspector	<u>Stanley Koloski</u>
ZEO	<u>Dennis Callahan</u>
Custodian	<u>Shannon Hoose</u>
Budget Officer	<u>Michele Fuchs</u>
Court Laborers	<u>Brenda Weigelt</u> <u>Beverly Baillargeon</u>
Park Superintendent	<u>Louis LaMont</u>
Part-time Bookkeeper	<u>Michele Fuchs</u>
Highway Clerk	<u>John Hoose</u>
Historian	_____
F.O.I.L. Officer	<u>Mary J. Hoose</u>
Summer Program Director	<u>Brett Holmes</u>
Planning Board Clerk	<u>Jodi Keyser</u>
Zoning Board Clerk	<u>Jodi Keyser</u>

Resolution # 8 - Offered by Councilwoman Cashen, seconded by Councilman Cashen.
RESOLVED THAT the Register Star be designated as the official newspaper for all Town publications for the Year 2013.

Resolution # 9 - Offered by Councilwoman Cashen, seconded by Councilman Johnston.
RESOLVED THAT all Town officials be allowed \$.565 per mile for use of their personal vehicles while on official Town duty.

Resolution #10 - Offered by Councilwoman Cashen, seconded by Councilman Johnston.
RESOLVED THAT meal allowance be set at \$9.00 for the Highway Department, at the discretion of the Highway Superintendent.

Resolution #11 - Offered by Councilwoman Cashen, seconded by Councilman Johnston.
RESOLVED THAT the Town pay New York State Association of Highways and Columbia County Highway Superintendent's dues for the Year 2013.

Resolution #12 - Offered by Councilwoman Cashen, seconded by Councilman Johnston.
RESOLVED THAT the Town pay the New York State Association of Towns dues for the Year 2013.

Resolution #13 - Offered by Councilwoman Cashen, seconded by Councilman Johnston.
RESOLVED THAT the Town pay the New York Planning Federation dues for the Year 2013.

Resolution #14 - Offered by Councilwoman Cashen, seconded by Councilman Johnston.

RESOLVED THAT the Town pay the Columbia County and New York State Assessors Association dues for the Year 2013.

Resolution #15 – Offered by Councilwoman Cashen, seconded by Councilman Johnston.
RESOLVED THAT the Town pay the New York State and Columbia County Magistrates and Court Clerks Association dues and also authorizes both judges and clerks to attend the New York State Magistrates Association Meeting.

Resolution #16 - Offered by Councilwoman Cashen, seconded by Councilman Johnston.
RESOLVED THAT the Town pay the Town Clerk’s Association dues and authorizes the Town Clerk and/or Deputy Clerk to attend the annual Town Clerks’ Association Meeting.

Resolution #17 - Offered by Councilwoman Cashen, seconded by Councilman Johnston.
RESOLVED THAT Morris Associates be reappointed Engineers for the Town, to be paid by voucher. with Supervisor Andrews having authorization to execute any necessary Contract

Resolution #18 - Offered by Councilwoman Cashen, seconded by Councilman Weigelt.
RESOLVED THAT all Councilpersons be appointed to all committees, with the following Councilpersons serving as liaison and deputy liaison:

Town Committees:

- | | |
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| Revised Zoning | Chair: Chris Post |
| Agricultural Advisory | Chair: Peter Reiss
Councilwoman Cashen – Councilman
Preusser |
| Economic Development | Chair: John Lee
Supervisor Andrews – Councilman Weigelt |
| Historic Advisory | Chair:
Supervisor Andrews – Councilwoman
Cashen |

Departments:

- | | |
|------------------------------|--|
| Assessors ’ Office | Councilman Johnston – Councilman Weigelt |
| Building | Councilman Weigelt – Councilman Preusser |
| Clerks | Councilman Weigelt – |
| Councilman Johnston
Court | Councilman Johnston – Supervisor Andrews |
| Dog Control Officer | Councilman Weigelt – Supervisor Andrews |
| Highway | Councilman Weigelt – Councilman Preusser |
| Historian | Supervisor Andrews – Councilman Weigelt |

Water Councilman Johnston – Councilman
Preusser

Boards:

Planning Councilwoman Cashen - Councilman
Preusser

ZBA Councilman Preusser - Councilwoman
Cashen

Other Areas:

Youth/Park/Recreation Councilman Preusser – Councilwoman
Cashen

Buildings/Property Councilman Johnston – Councilman Weigelt

Finance/Accounting/Budget Supervisor Andrews – Councilman Preusser

Village of Philmont Supervisor Andrews – Councilman Johnston

Insurance Councilwoman Cashen – Councilman
Preusser

Website Councilwoman Cashen – Supervisor
Andrews

Grants Councilwoman Cashen - Supervisor
Andrews

Resolution #19 - Offered by Councilman Johnston, seconded by Councilwoman Cashen,
RESOLVED THAT Pattison Koskey, Howe & Bucci be appointed Town accounting
firm, with Supervisor Andrews authorized to execute any necessary contract.

Resolution #20 - Offered by Councilman Johnston, seconded by Councilwoman Cashen,
RESOLVED THAT Frank Clegg be reappointed Chairman of the Zoning Board of
Appeals for the calendar Year 2013.

Resolution #21 - Offered by Councilman Johnston, seconded by Councilwoman Cashen,
RESOLVED THAT Stephen Hook be reappointed Chairman of the Planning Board for
the calendar Year 2013.

Resolution #22 - Offered by Councilman Johnston, seconded by Councilwoman Cashen,
RESOLVED THAT R. Scott Cole be reappointed to the Planning Board. This term
would be from January 01, 2013 – December 31, 2020.

Resolution #23 – Offered by Councilman Johnston, seconded by Councilwoman Cashen,
RESOLVED THAT Steve Melnyk be reappointed to the Zoning Board of Appeals. This
term would be from January 01, 2013 – December 31, 2020.

- Resolution #24 - Offered by Councilman Johnston, seconded by Councilwoman Cashen,
RESOLVED THAT Columbia/Greene Humane Society be designated to house stray
dogs picked up by the Dog Control Officers, for the contract price offered, with
Supervisor Andrews authorized to execute necessary contract.
- Resolution #25 - Offered by Councilman Johnston, seconded by Councilwoman Cashen,
RESOLVED THAT Reginald Conklin be designated Dog Control Officer for the Year
2013.
- Resolution #26- Offered by Councilman Johnston, seconded by Councilwoman Cashen,
RESOLVED THAT Charles Brewer be reappointed as Chairman of the Board of
Assessors.
- Resolution #27- Offered by Councilman Johnston, seconded by Councilwoman Cashen,
RESOLVED THAT Anthony Barry be appointed Deputy Highway Superintendent on
recommendation of Highway Superintendent Louis LaMont.
- Resolution #28 - Offered by Councilman Johnston, seconded by Councilwoman Cashen,
RESOLVED THAT Councilman Preusser be appointed Deputy Supervisor on
recommendation of Supervisor Andrews.
- Resolution #29 – Offered by Councilman Johnston, seconded by Councilwoman Cashen,
RESOLVED THAT the last Tuesday of each month at 7:00 p.m. be designated for
Workshops as needed.
- Resolution #30 – Offered by Councilman Johnston, seconded by Councilwoman Cashen,
RESOLVED THAT the official salaries for the elected officials and employees of the Town are
according to the attached addendum.

Motion by Councilman Johnston, seconded by Councilman Weigelt to close meeting at 7:20 p.m.

Date: _____

Supervisor: _____

Councilman Weigelt: _____

Councilman Johnston: _____

Councilwoman Cashen: _____