

TOWN OF CLAVERACK

ORGANIZATIONAL MEETING

January 03 , 2017

The 2017 Organizational Meeting of the Town Board of the Town of Claverack, Columbia County, New York, was held at the Town Office Building, 91 Church Street, Mellenville, New York. Meeting called to order at 6:00 p.m. by Supervisor Weigelt, who led in a moment of silence in memory of Joseph Singleton, a former member of the Planning Board, followed by the Pledge of Allegiance to the Flag.

Present:

Clifford Weigelt	Supervisor
Kathleen Cashen	Councilwoman
Stephen Hook	Councilman
Brian Keeler	Councilman
Louis LaMont	Superintendent of Highways
Mary J. Hoose	Town Clerk

Absent:

Maryanne Lee	Councilwoman
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- Resolution # 1 – Offered by Councilman Hook, seconded Councilman Keeler;
RESOLVED THAT Supervisor Weigelt be authorized to pay utility bills, Health Insurance, payments to the Commissioner of Taxation and Finance, full share retirement for employees annually to the New York State Retirement System, and to the Industrial Commission for an annual boiler inspection.
- Resolution # 2 – Offered by Councilman Hook, seconded by Councilman Keeler;
RESOLVED THAT Robert Fitzsimmons, Esq. of Fitzsimmons, Mack & Mills, serve as Attorney for the Town, to be paid by voucher.
- Resolution # 3 – Offered by Councilman Hook, seconded by Councilman Keeler;
RESOLVED THAT the second Thursday of each month at 7:00 p.m. be designated the Regular Monthly Board Meeting night.
- Resolution # 4 - Offered by Councilman Hook, seconded by Councilman Keeler;
RESOLVED THAT the Highway Superintendent be authorized to purchase tools, implements or equipment not to exceed \$3,000.00. without authorization from the Town Board.
- Resolution # 5 - Offered by Councilman Hook, seconded by Councilman Keeler;
RESOLVED THAT the Bank of Greene County be designated as the Depository for Town funds for the Year 2017, with Supervisor Weigelt, Councilwoman Cashen and Councilman Hook as signators.
- Resolution # 6 - Offered by Councilman Hook, seconded by Councilwoman Cashen;
RESOLVED THAT any Town official wishing to attend any trade Association conferences, meetings or trainings during the year may do so with the expenses paid by the Town. If the cost will be in excess of \$500.00, Town Board approval is required.
- Resolution # 7 - Offered by Councilman Hook, seconded by Councilwoman Cashen;

RESOLVED THAT the following appointments and reappointments be made:

Building Inspector	<u>James Trapp</u>
ZEO	<u>James Trapp</u>
Custodian	<u>Shannon Hoose</u>
Budget Officer	<u>Sue Meddoff</u>
Court Laborers	<u>Brenda Weigelt, Carrie Mayotte</u>
Park Superintendent	<u>Louis Lamont</u>
Part-time Bookkeeper	<u>Sue Meddoff</u>
Highway Clerk	<u>John Hoose</u>
Historian	<u>Jeane LaPorta</u>
F.O.I.L. Officer	<u>Mary J. Hoose</u>
Summer Program Director	_____
Planning Board Clerk	<u>Jodi Keyser</u>
Zoning Board Clerk	<u>Jodi Keyser</u>

- Resolution # 8 - Offered by Councilman Keeler, seconded by Councilwoman Cashen;
RESOLVED THAT the Register Star be designated as the official newspaper for all Town publications for the Year 2017.
- Resolution # 9 - Offered by Councilman Keeler, seconded by Councilwoman Cashen;
RESOLVED THAT all Town officials be allowed \$.535 per mile for use of their personal vehicles while on official Town duty.
- Resolution #10 - Offered by Councilman Keeler, seconded by Councilwoman Cashen;
RESOLVED THAT meal allowance be set at \$9.00 for the Highway Department, at the discretion of the Highway Superintendent.
- Resolution #11 - Offered by Councilman Keeler, seconded by Councilwoman Cashen;
RESOLVED THAT the Town pay New York State Association of Highways and Columbia County Highway Superintendent's dues for the Year 2017.
- Resolution #12 - Offered by Councilman Keeler, seconded by Councilwoman Cashen;
RESOLVED THAT the Town pay the New York State Association of Towns dues for the Year 2017.
- Resolution #13 - Offered by Councilman Keeler, seconded by Councilwoman Cashen;
RESOLVED THAT the Town pay the New York Planning Federation dues for the Year 2017.
- Resolution #14 - Offered by Councilman Cashen, seconded by Councilwoman Cashen;
RESOLVED THAT the Town pay the Columbia County and New York State Assessors Association dues for the Year 2017.

Finance/Accounting/Budget	<u>Weigelt, Keeler,</u>
Village of Philmont	<u>Hook, Cashen</u>
Insurance	<u>Cashen, Lee, Keeler,</u>
Website	<u>Cashen, Lee</u>
Grants	<u>Weigelt and all Board Members, S.</u> <u>Meddoff, J. Trapp</u>
Emergency Services	<u>Weigelt, Keeler</u>

Resolution #19 - Offered by Councilwoman Cashen, seconded by Councilman Keeler;
RESOLVED THAT Koskey, Howe & Bucci be appointed Town accounting firm for the Year 2017, with Supervisor Weigelt authorized to execute any necessary contract.

Resolution #20 - Offered by Councilwoman Cashen, seconded by Councilman Keeler;
RESOLVED that David Graziano be reappointed Chairman of the Zoning Board of Appeals for the calendar Year 2017.

Resolution #21 - Offered by Councilwoman Cashen, seconded by Councilman Keeler;
RESOLVED THAT R. Scott Cole be reappointed Chairman of the Planning Board for the calendar Year 2017.

Resolution #22 - Offered by _____, seconded by _____
RESOLVED THAT _____ be appointed to the Planning Board. This term would be from January 01, 2017 – December 31, 2023.

Resolution #23 – Offered by Councilwoman Cashen, seconded by Councilman Keeler;
RESOLVED THAT Roger Case be appointed to the Zoning Board of Appeals.

Resolution #24 - Offered by Councilwoman Cashen, seconded by Councilman Keeler;
RESOLVED THAT Pine Plains Veterinary be designated to house stray dogs picked up by the Dog Control Officers, for the contract price offered, with Supervisor Weigelt authorized to execute necessary contract for the Year 2017.

Resolution #25 - Offered by Councilwoman Cashen seconded by Councilman Keeler;
RESOLVED THAT Reginald Conklin be designated Dog Control Officer for the Year 2017.

Resolution #26- Offered by Councilwoman Cashen, seconded by Councilman Keeler;
RESOLVED THAT Anthony Barry be appointed Deputy Highway Superintendent for the Year 2017 on recommendation of Superintendent of Highways Louis LaMont.

Resolution #27 - Offered by Councilwoman Cashen, seconded by Councilman Keeler;
RESOLVED THAT Stephen Hook be appointed Deputy Supervisor for the Year 2017 on recommendation of Supervisor Weigelt.

Resolution #28 – Offered by Councilwoman Cashen, seconded by Councilman Keeler;
RESOLVED THAT the last Monday of each month, 6:00 p.m. at the Town Office, 91 Church Street, Mellenville, New York be designated for Workshops as needed.

Resolution #29 – Offered by Councilwoman Cashen, seconded by Councilman Keeler;

RESOLVED THAT the official salaries for the elected officials and employees of the Town are according to the attached addendum.

In Resolution #7, the Summer Program Director will be discussed at a later date and Resolution #22 will also be discussed at a later date.

Other business discussed:

Coyote Flaco – Waiting for State to determine compliance of septic system. Need letter from NYS Department of Environmental Conservation. At Planning Board meeting, owner of liquor store, located in same building, spoke in favor of restaurant relocation.

Ian Nitschke – Spoke on his daffodil project. Would like some sort of reimbursement of \$200.00 from Town for plantings on Town property.

Superintendent of Highways, Louis LaMont, has been working on figures for replacing the bathrooms in the Town Hall/Court building, making them into one handicap accessible restroom. Cost will be around \$5,000.00 for fixtures, plumbing and electrical. Highway Department workers will be doing the renovations.

Also, Superintendent LaMont checked into cost of new pickup truck. Price was \$56,665.00, but under State bid it would be \$43,812.31 with a trade-in of \$17,000.00, making total \$32,821.31.

Thank- you letters will be sent to Judith Zink, Brian Goodrich and Dennis Callahan.

Per Supervisor Weigelt, fire maps will be completed this year.

Nine web-site proposals received.

Motion by Councilman Keeler, seconded by Councilman Hook to close meeting at 7:20 p.m.

Date: _____

Supervisor: _____

Councilwoman Cashen: _____

Councilman Hook: _____

Councilman Keeler: _____

Town Clerk _____