

TOWN OF CLAVERACK

ORGANIZATIONAL MEETING

January 11, 2018

The 2018 Organizational Meeting of the Town Board of the Town of Claverack, Columbia County, New York, was held at the Town Office Building, 91 Church Street, Mellenville, New York. It is noted that this meeting was scheduled to be held on Thursday, January 04, 2018, but was postponed due to weather conditions. Meeting called to order at 6:30 p.m. by Supervisor Weigelt, who led in the Pledge of Allegiance to the Flag.

Present:

Clifford Weigelt	Supervisor
Kathleen Cashen	Councilwoman
Stephen Hook	Councilman
Brian Keeler	Councilman
Maryanne Lee	Councilwoman
Louis LaMont	Superintendent of Highways
Mary J. Hoose	Town Clerk

Resolution # 1 – Offered by Councilman Hook, seconded by Councilman Keeler:

RESOLVED THAT Supervisor Weigelt be authorized to pay utility bills, Health Insurance, payments to the Commissioner of Taxation and Finance, full share retirement for employees annually to the New York State Retirement System, and to the Industrial Commission for an annual boiler inspection.

Resolution # 2 – Offered by Councilman Hook, seconded by Councilman Keeler:

RESOLVED THAT Robert Fitzsimmons, Esq. of Fitzsimmons & Mills, serve as Attorney for the Town, to be paid by voucher.

Resolution #3 – Offered by Councilman Hook, seconded by Councilman Keeler:

RESOLVED THAT the second Thursday of each month at 7:00 p.m. be designated the Regular Monthly Board Meeting night.

Resolution # 4 - Offered by Councilman Hook, seconded by Councilman Keeler:

RESOLVED THAT the Highway Superintendent be authorized to purchase tools, implements or equipment not to exceed \$3,000.00. without authorization from the Town Board.

Resolution # 5 - Offered by Councilman Hook, seconded by Councilman Keeler:

RESOLVED THAT the Bank of Greene County be designated as the Depository for Town funds for the Year 2018, with Supervisor Weigelt, Councilman Hook and Councilwoman Cashen and Councilwoman Lee as signators.

Resolution # 6 - Offered by Councilman Keeler, seconded by Councilman Hook:

RESOLVED THAT any Town official wishing to attend any trade Association conferences, meetings or trainings during the year may do so with the expenses paid by the Town. If the cost will be in excess of \$500.00, Town Board approval is required.

Resolution # 7 - Offered by Councilman Keeler, seconded by Councilman Hook:

RESOLVED THAT the following appointments and reappointments be made:

Building Inspector	<u>James Trapp</u>
ZEO	<u>James Trapp</u>
Custodian	<u>Shannon Hoose</u>
Budget Officer	<u>Sue Meddoff</u>
Court Laborers	<u>Brenda Weigelt, Claire Every</u>
Park Superintendent	<u>Louis Lamont</u>
Part-time Bookkeeper	<u>Sue Meddoff</u>
Highway Clerk	<u>John Hoose</u>
Historian	<u>Jeane LaPorta</u>
F.O.I.L. Officer	<u>Mary J. Hoose</u>
Summer Program Director	<u>Brett Holmes</u>
Planning Board Clerk	<u>Jodi Keyser</u>
Zoning Board Clerk	<u>Jodi Keyser</u>

- Resolution # 8 - Offered by Councilman Keeler, seconded by Councilman Hook:  
RESOLVED THAT the Register Star be designated as the official newspaper for all Town publications for the Year 2018.
- Resolution # 9 - Offered by Councilman Keeler, seconded by Councilman Hook:  
RESOLVED THAT all Town officials be allowed \$54.5 per mile for use of their personal vehicles while on official Town duty.
- Resolution #10 - Offered by Councilman Keeler, seconded by Councilman Hook:  
RESOLVED THAT meal allowance be set at \$9.00 for the Highway Department, at the discretion of the Highway Superintendent.
- Resolution #11 - Offered by Councilwoman Cashen, seconded by Councilwoman Lee:  
RESOLVED THAT the Town pay New York State Association of Highways and Columbia County Highway Superintendent's dues for the Year 2018.
- Resolution #12 - Offered by Councilwoman Cashen, seconded by Councilwoman Lee:  
RESOLVED THAT the Town pay the New York State Association of Towns dues for the Year 2018.
- Resolution #13 - Offered by Councilwoman Cashen, seconded by Councilwoman Lee:  
RESOLVED THAT the Town pay the New York Planning Federation dues for the Year 2018.
- Resolution #14 - Offered by Councilwoman Cashen, seconded by Councilwoman Lee:  
RESOLVED THAT the Town pay the Columbia County and New York State Assessors Association dues for the Year 2018.

Resolution #15 – Offered by Councilwoman Cashen, seconded by Councilwoman Lee:  
RESOLVED THAT the Town pay the New York State and Columbia County Magistrates and Court Clerks Association dues and also authorizes both judges and clerks to attend the New York State Magistrates Association Meeting for the Year 2018.

Resolution #16 - Offered by Councilman Hook, seconded by Councilwoman Lee:  
RESOLVED THAT the Town pay the Town Clerk’s Association dues for 2018 and authorizes the Town Clerk and/or Deputy Clerk to attend the annual Town Clerks’ Association Meeting.

Resolution #17 - Offered by Councilman Hook, seconded by Councilwoman Lee:  
RESOLVED THAT Morris Associates be appointed Engineers for the Town for 2018, to be paid by voucher with Supervisor Weigelt having authorization to execute any necessary contract.

Resolution #18 - Offered by Councilman Hook, seconded by Councilwoman Lee:  
RESOLVED THAT all Councilpersons be appointed to all committees, with the following Councilpersons serving as liaison and deputy liaison:

**Town Committees:**

- Economic Development Chairman John Lee
- Historic Advisory Chairman Ian Nitschke

**Departments:**

- Assessors ’ Office Hook and Cashen
- Building Weigelt, Hook and Lee
- Clerks Weigelt and Hook
- Court Hook and Keeler
- Highway Weigelt, Hook and Lee
- Historian Keeler and Cashen
- Water Hook and Keeler

**Boards:**

- Planning Keeler and Lee
- ZBA Cashen and Hook

**Other Areas:**

- Youth / Park/Recreation Hook, Keeleer and Cashen
- Buildings/Property Weigelt and Hook

Finance/Accounting/Budget	<u>Weigelt and Keeler</u>
Old Court Building/Town Hall	<u>Cashen, Keeler and Hook</u>
New Town Hall and/or Court Building	<u>Hook and Lee</u>
Village of Philmont	<u>Hook</u>
Insurance	<u>Cashen, Lee and Keeler</u>
Website	<u>Cashen and Lee</u>
Grants	<u>Meddoff and Trapp</u>
Emergency Services	<u>Weigelt and Keeler</u>

- Resolution #19 - Offered by Councilman Hook, seconded by Councilwoman Lee:  
RESOLVED THAT Koskey, Howe & Bucci be appointed Town accounting firm for the Year 2018, with Supervisor Weigelt authorized to execute any necessary contract.
- Resolution #20 - Offered by Councilman Hook, seconded by Councilwoman Lee:  
RESOLVED that David Graziano be reappointed Chairman of the Zoning Board of Appeals for the calendar Year 2018.
- Resolution #21 - Offered by Councilwoman Cashen, seconded by Councilman Hook:  
RESOLVED THAT R. Scott Cole be reappointed Chairman of the Planning Board for the calendar Year 2018.
- Resolution #22 - Offered by Councilman Hook seconded by Councilman Keeler:  
RESOLVED THAT Virginia Ambrose be appointed to the Planning Board. This term will be from January 01, 2018 – December 31, 2024. **Approved January 29, 2018**
- Resolution #23 – Offered by Councilman Hook, seconded by Councilman Keeler  
RESOLVED THAT Chris Post be appointed to the Zoning Board of Appeals. This term will be from January 01, 2018 – December 31, 2022. **Approved January 29, 2018**
- Resolution #24 - Offered by Councilwoman Cashen, seconded by Councilman Hook:  
RESOLVED THAT Pine Plains Veterinary be designated to house stray dogs picked up by the Dog Control Officers, for the contract price offered, with Supervisor Weigelt authorized to execute necessary contract for the Year 2018.
- Resolution #25 - Offered by Councilwoman Cashen, seconded by Councilman Hook:  
RESOLVED THAT Reginald Conklin be designated Dog Control Officer for the Year 2018.
- Resolution #26- Offered by Councilman Hook, seconded by Councilwoman Lee:  
RESOLVED THAT Anthony Barry be appointed Deputy Highway Superintendent for the Year 2018 on recommendation of Superintendent of Highways Louis LaMont.
- Resolution #27 - Offered by Councilman Hook, seconded by Councilwoman Lee:  
RESOLVED THAT Stephen Hook be appointed Deputy Supervisor for the Year 2018 on recommendation of Supervisor Weigelt.
- Resolution #28 – Offered by Councilman Hook, seconded by Councilwoman Lee:  
RESOLVED THAT the last Monday of each month, 6:00 p.m. at the Town Office, 91 Church Street, Mellenville, New York be designated for Workshops as needed.

Resolution #29 – Offered by Councilman Hook, seconded by Councilwoman Lee:  
RESOLVED THAT the official salaries for the elected officials and employees of the  
Town are according to the attached addendum.

Motion by Councilman Hook, seconded by Councilman Keeler to close meeting at 6:55 p.m. Carried

Date: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Councilwoman Cashen: \_\_\_\_\_

Councilman Hook: \_\_\_\_\_

Councilman Keeler: \_\_\_\_\_

Councilwoman Lee \_\_\_\_\_

Town Clerk \_\_\_\_\_