

TOWN OF CLAVERACK

ORGANIZATIONAL MEETING

January 10, 2019

The 2018 Organizational Meeting of the Town Board of the Town of Claverack, Columbia County, New York, was held at the Town Office Building, 91 Church Street, Mellenville, New York. Meeting called to order at 6:45 p.m. by Supervisor Weigelt, who led in the Pledge of Allegiance to the Flag.

Present:

Clifford Weigelt	Supervisor
Kathleen Cashen	Councilwoman
Stephen Hook	Councilman
Brian Keeler	Councilman
Louis LaMont	Superintendent of Highways
Mary J. Hoose	Town Clerk

Absent:

Maryanne Lee	Councilwoman
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- Resolution # 1 – Offered by Councilman Hook, seconded by Councilwoman Cashen;  
RESOLVED THAT Supervisor Weigelt be authorized to pay utility bills, Health Insurance, payments to the Commissioner of Taxation and Finance, full share retirement for employees annually to the New York State Retirement System, and to the Industrial Commission for an annual boiler inspection.
- Resolution # 2 – Offered by Councilman Hook, seconded by Councilwoman Cashen;  
RESOLVED THAT Robert Fitzsimmons, Esq. of Fitzsimmons & Mills, serve as Attorney for the Town, to be paid by voucher.
- Resolution #3 – Offered by Councilman Hook, seconded by Councilwoman Cashen;  
RESOLVED THAT the second Thursday of each month at 7:00 p.m. be designated the Regular Monthly Board Meeting night.
- Resolution # 4 - Offered by Councilman Hook, seconded by Councilwoman Cashen; :  
RESOLVED THAT the Highway Superintendent be authorized to purchase tools, implements or equipment not to exceed \$3,000.00. without authorization from the Town Board.
- Resolution # 5 - Offered by Councilman Hook, seconded by Councilwoman Cashen;  
RESOLVED THAT the Bank of Greene County be designated as the Depository for Town funds for the Year 2019, with Supervisor Weigelt, Councilman Cashen and Councilman Lee as signators.
- Resolution # 6 - Offered by Councilman Keeler, seconded by Councilwoman Cashen;  
RESOLVED THAT any Town official wishing to attend any trade Association conferences, meetings or trainings during the year may do so with the expenses paid by the Town. If the cost will be in excess of \$500.00, Town Board approval is required.

Resolution # 7 - Offered by Councilman Keeler, seconded by Councilwoman Cashen;  
RESOLVED THAT the following appointments and reappointments be made:

Building Inspector	<u>James Trapp</u>
ZEO	<u>James Trapp</u>
Custodian	<u>Shanon Hoose</u>
Budget Officer	<u>Sue Meddoff</u>
Court Laborers	<u>Brenda Weigelt -Nicolina McKay</u>
Park Superintendent	<u>Louis LaMont</u>
Part-time Bookkeeper	<u>Sue Meddoff</u>
Highway Clerk	<u>John Hoose</u>
Historian	<u>Jeane LaPorta</u>
F.O.I.L. Officer	<u>Mary J. Hoose</u>
Summer Program Director	<u>Brett Holmes</u>
Planning Board Clerk	<u>Jodi Keyser</u>
Zoning Board Clerk	<u>Jodi Keyser</u>

Resolution # 8 - Offered by Councilman Keeler, seconded by Councilwoman Cashen;  
RESOLVED THAT the Register Star be designated as the official newspaper for all  
Town publications for the Year 2019.

Resolution # 9 - Offered by Councilman Keeler, seconded by Councilwoman Cashen;  
RESOLVED THAT all Town officials be allowed \$.58 per mile for use of their personal  
vehicles while on official Town duty.

Resolution #10 - Offered by Councilman Keeler, seconded by Councilwoman Cashen;  
RESOLVED THAT meal allowance be set at \$9.00 for the Highway Department, at the  
discretion of the Highway Superintendent.

Resolution #11 - Offered by Councilman Keeler, seconded by Councilwoman Cashen;  
RESOLVED THAT the Town pay New York State Association of Highways and  
Columbia County Highway Superintendent's dues for the Year 2019.

Resolution #12 - Offered by Councilman Hook, seconded by Councilwoman Cashen;  
RESOLVED THAT the Town pay the New York State Association of Towns dues for the  
Year 2019.

Resolution #13 - Offered by Councilman Hook, seconded by Councilwoman Cashen;  
RESOLVED THAT the Town pay the New York Planning Federation dues for the Year  
2019.

Resolution #14 - Offered by Councilman Hook, seconded by Councilwoman Cashen;  
RESOLVED THAT the Town pay the Columbia County and New York State Assessors  
Association dues for the Year 2019.

Resolution #15 – Offered by Councilman Hook, seconded by Councilwoman Cashen; :  
RESOLVED THAT the Town pay the New York State and Columbia County  
Magistrates and Court Clerks Association dues and also authorizes both judges and clerks  
to attend the New York State Magistrates Association Meeting for the Year 2019.

Resolution #16 - Offered by Councilman Hook, seconded by Councilman Keeler; :  
RESOLVED THAT the Town pay the Town Clerk’s Association dues for 2019 and  
authorizes the Town Clerk and/or Deputy Clerk to attend the annual Town Clerks’  
Association Meeting.

Resolution #17 - Offered by Councilman Hook, seconded by Councilman Keeler; :  
RESOLVED THAT CPL be appointed Engineers for the Town for 2019, to be paid by  
voucher with Supervisor Weigelt having authorization to execute any necessary contract.

Resolution #18 - Offered by Councilman Hook, seconded by Councilman Keeler; :  
RESOLVED THAT all Councilpersons be appointed to all committees, with the  
following Councilpersons serving as liaison and deputy liaison:

**Town Committees:**

Economic Development Hook - Lee

**Departments:**

Assessors ’ Office Hook - Cashen

Building Weigelt – Hook - Lee

Clerks Weigelt - Hook

Court Hook - Keeler

Highway Weigelt – Hook - Lee

Historian Keeler - Cashen

Water Hook - Keeler

**Boards:**

Planning Keeler - Lee

ZBA Cashen - Hook

**Other Areas:**

Youth / Park/Recreation Hook – Keeler - Cashen

Buildings/Property Weigelt - Hook

Finance/Accounting/Budget Weigelt - Keeler

Old Court Building/Town Hall Hook - Lee

New Town Hall and/or Court Building	<u>Hook - Lee</u>
Village of Philmont	<u>Hook - Cashen</u>
Insurance	<u>Cashen – Lee - Keeler</u>
Website	<u>Lee, Cashen</u>
Grants	<u>Meddoff – Trapp</u>
Emergency Services	<u>Weigelt - Keeler</u>

Resolution #19 - Offered by Councilman Hook, seconded by Councilman Keeler;  
RESOLVED THAT Koskey, Howe & Bucci be appointed Town accounting firm for the Year 2019, with Supervisor Weigelt authorized to execute any necessary contract.

Resolution #20 - Offered by Councilman Hook ,seconded by Councilman Keeler; :  
RESOLVED THAT David Graziano be/reappointed Chairman of the Zoning Board of Appeals for the calendar Year 2019.

Resolution #21 - Offered by Councilwoman Cashen, seconded by Councilman Keeler;  
RESOLVED THAT R. Scott Cole be reappointed Chairman of the Planning Board for the calendar Year 2019.

Resolution #22 - Offered by Councilwoman Cashen, seconded by Councilman Keeler; :  
RESOLVED THAT Alberta Cox be appointed to the Planning Board. This term will be from January 01, 2019 – December 31, 2025.

Resolution #23 - Offered by Councilwoman Cashen, seconded by Councilman Keeler;  
RESOLVED THAT Pine Plains Veterinary be designated to house stray dogs picked up by the Dog Control Officers, for the contract price offered, with Supervisor Weigelt authorized to execute necessary contract for the Year 2019.

Resolution #24 - Offered by Councilwoman Cashen, seconded by Councilman Keeler;  
RESOLVED THAT Reginald Conklin be designated Dog Control Officer for the Year 2019.

Resolution #25 Offered by Councilwoman Cashen, seconded by Councilman Keeler;  
RESOLVED THAT Anthony Barry be appointed Deputy Highway Superintendent, with a stipend of \$1,500., for the Year 2019 on recommendation of Superintendent of Highways, Louis LaMont.

Resolution #26 - Offered by Councilman Keeler, seconded by Councilwoman Cashen;  
RESOLVED THAT Stephen Hook be appointed Deputy Supervisor, with a stipend of \$1,500., for the Year 2019 on recommendation of Supervisor Weigelt.

Resolution #27 – Offered by Councilman Keeler, seconded by Councilwoman Cashen;  
RESOLVED THAT the last Monday of each month, 6:00 p.m., at the Town Office, 91 Church Street, Mellenville, New York be designated for Monthly Workshops as needed..

Resolution #28 – Offered by Councilman Keeler, seconded by Councilwoman Cashen; :  
RESOLVED THAT the official salaries for the elected officials and employees of the Town are according to the attached addendum.

Motion by Councilwoman Cashen, seconded by Supervisor Weigelt, to close meeting at 6:53 p.m. Carried

Date: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Councilwoman Cashen: \_\_\_\_\_

Councilman Hook: \_\_\_\_\_

Councilman Keeler: \_\_\_\_\_

Town Clerk \_\_\_\_\_