

TOWN OF CLAVERACK

ORGANIZATIONAL MEETING

January 09, 2020

The 2020 Organizational Meeting of the Town Board of the Town of Claverack, Columbia County, New York, was held at the Town Office Building, 91 Church Street, Mellenville, New York. Meeting called to order at 6:45 p.m. by Supervisor Weigelt, who led in the Pledge of Allegiance to the Flag.

Present:

Clifford Weigelt	Supervisor
Kathleen Cashen	Councilwoman
Stephen Hook	Councilman
Brian Keeler	Councilman
George Duntz	Councilman
Robert Fitzsimmons, Jr., Esq.	Attorney for the Town
Louis LaMont	Superintendent of Highways
Mary J. Hoose	Town Clerk

- Resolution # 1 – Offered by Councilman Hook, seconded by Councilwoman Cashen;
RESOLVED THAT Supervisor Weigelt be authorized to pay utility bills, Health Insurance, payments to the Commissioner of Taxation and Finance, full share retirement for employees annually to the New York State Retirement System, and to the Industrial Commission for an annual boiler inspection.
- Resolution # 2 – Offered by Councilman Hook, seconded by Councilwoman Cashen;
RESOLVED THAT Robert Fitzsimmons, Esq. of Fitzsimmons & Mills, serve as Attorney for the Town, to be paid by voucher.
- Resolution #3 – Offered by Councilman Hook, seconded by Councilwoman Cashen;
RESOLVED THAT the second Thursday of each month at 7:00 p.m. be designated the Regular Monthly Board Meeting night.
- Resolution # 4 - Offered by Councilman Hook, seconded by Councilwoman Cashen;
RESOLVED THAT the Highway Superintendent be authorized to purchase tools, implements or equipment not to exceed \$3,000.00. without authorization from the Town Board.
- Resolution # 5 - Offered by Councilman Hook, seconded by Councilwoman Cashen;
RESOLVED THAT the Bank of Greene County be designated as the Depository for Town funds for the Year 2020, with Supervisor Weigelt, Councilman Hook and Councilwoman Cashen as signators. Councilman Keeler abstained.
- Resolution # 6 - Offered by Councilman Keeler, seconded by Councilman Hook;
RESOLVED THAT any Town official wishing to attend any trade Association conferences, meetings or trainings during the year may do so with the expenses paid by the Town. If the cost will be in excess of \$500.00, Town Board approval is required.
- Resolution # 7 - Offered by Councilman Keeler, seconded by Councilman Hook;
RESOLVED THAT the following appointments and reappointments be made:

Building Inspector	<u>“Jay” Trapp</u>
ZEO	<u>“Jay” Trapp</u>
Custodian	<u>Shannon Hoose</u>
Budget Officer	<u>Sue Meddoff</u>
Court Laborers	<u>Brenda Weigelt, Nikki McKay</u>
Park Superintendent	_____
Part-time Bookkeeper	<u>Sue Meddoff</u>
Highway Clerk	<u>John Hoose</u>
Historian	<u>Jeane LaPorta</u>
F.O.I.L. Officer	<u>Mary Hoose</u>
Summer Program Director	<u>Brett Holmes</u>
Planning Board Clerk	<u>Jodi Keyser</u>
Zoning Board Clerk	<u>Jodi Keyser</u>

- Resolution # 8 - Offered by Councilman Keeler, seconded by Councilman Keeler;
RESOLVED THAT the Register Star be designated as the official newspaper for all Town publications for the Year 2020.
- Resolution # 9 - Offered by Councilman Keeler, seconded by Councilman Hook;
RESOLVED THAT all Town officials be allowed \$.571/2 per mile for use of their personal vehicles while on official Town duty.
- Resolution #10 - Offered by Councilman Keeler, seconded by Councilman Hook;
RESOLVED THAT meal allowance be set at \$9.00 for the Highway Department, at the discretion of the Highway Superintendent.
- Resolution #11 - Offered by Councilwoman Cashen, seconded by Councilman Duntz;
V RESOLVED THAT the Town pay New York State Association of Highways and Columbia County Highway Superintendent’s dues for the Year 2020.
- Resolution #12 - Offered by Councilwoman Cashen, seconded by Councilman Duntz;
RESOLVED THAT the Town pay the New York State Association of Towns dues for the Year 2020.
- Resolution #13 - Offered by Councilwoman Cashen, seconded by Councilman Duntz;
RESOLVED THAT the Town pay the New York Planning Federation dues for the Year 2020.
- Resolution #14 - Offered by Councilwoman Cashen, seconded by Councilman Duntz;
RESOLVED THAT the Town pay the Columbia County and New York State Assessors Association dues for the Year 2020.

Resolution #15 – Offered by Councilwoman Cashen, seconded by Councilman Duntz:
RESOLVED THAT the Town pay the New York State and Columbia County Magistrates and Court Clerks Association dues and also authorizes both judges and clerks to attend the New York State Magistrates Association Meeting for the Year 2020.

Resolution #16 - Offered by Councilman Hook, seconded by Councilman Keeler;
RESOLVED THAT the Town pay the Town Clerk’s Association dues for 2020 and authorizes the Town Clerk and/or Deputy Clerk to attend the annual Town Clerks’ Association Meeting.

Resolution #17 - Offered by Councilman Hook, seconded by Councilman Keeler;
RESOLVED THAT CPL be appointed Engineers for the Town for 2020, to be paid by voucher with Supervisor Weigelt having authorization to execute any necessary contract.

Resolution #18 - Offered by Councilman Hook, seconded by Councilman Keeler;
RESOLVED THAT all Councilpersons be appointed to all committees, with the following Councilpersons serving as liaison and deputy liaison:

Town Committees:

Economic Development Hook – Keeler

Departments:

Assessors’ Office Hook – Cashen

Clerks Weigelt – Hook

Court Hook – Keeler – Duntz

Highway Weigelt – Hook – Duntz

Historian Keeler – Cashen

Water Hook – Keeler

Boards:

Planning Cashen – Hook

ZBA Keeler – Duntz

Other Areas:

Youth / Park/Recreation Duntz – Keeler – Hook

Buildings/Property Weigelt – Hook

Finance/Accounting/Budget Weigelt – Keeler

New Town Hall and/or Court Building Hook – Weigelt – Cashen

Village of Philmont	<u>Hook – Cashen</u>
Insurance	<u>Cashen – Keeler</u>
Website	<u>Cashen – Keeler</u>
Grants	<u>Meddoff – Trapp</u>
Emergency Services	<u>Weigelt – Keeler</u>

Resolution #19 - Offered by Councilman Hook, seconded by Councilman Keeler;
RESOLVED THAT Koskey, Howe & Bucci be appointed Town accounting firm for the Year 2020, with Supervisor Weigelt authorized to execute any necessary contract.

Resolution #20 - Offered by Councilman Hook, seconded by Councilman Keeler;
RESOLVED THAT David Graziano be reappointed Chairman of the Zoning Board of Appeals for the calendar Year 2020.

Resolution #21 - Offered by Councilwoman Cashen, seconded by Councilman Keeler;
RESOLVED THAT R. Scott Cole be reappointed Chairman of the Planning Board for the calendar Year 2020.

Resolution #22 - Offered by Councilwoman Cashen, seconded by Councilman Keeler;
*RESOLVED THAT _____ be designated to house stray dogs picked up by the Dog Control Officers, for the contract price offered, with Supervisor Weigelt authorized to execute necessary contract for the Year 2020.

Resolution #23 - Offered by Councilwoman Cashen, seconded by Councilman Keeler;
RESOLVED THAT Reginald Conklin be designated Dog Control Officer for the Year 2020.

Resolution #24 Offered by Councilwoman Cashen, seconded by Councilman Keeler;
RESOLVED THAT Anthony Barry be reappointed Deputy Highway Superintendent, with a stipend of \$1,500., for the Year 2020 on recommendation of Superintendent of Highways, Louis LaMont.

Resolution #25 - Offered by Councilwoman Cashen, seconded by Councilman Keeler;
RESOLVED THAT Stephen Hook be /reappointed Deputy Supervisor, with a stipend of \$1,500., for the Year 2020, on recommendation of Supervisor Weigelt. Councilman Hook abstained.

Resolution #26 – Offered by Councilman Hook, seconded by Councilman Duntz;
RESOLVED THAT the last Monday of each month, 6:00 p.m., at the Town Office, 91 Church Street, Mellenville, New York be designated for *Monthly* Workshops as needed.

Resolution #27 – Offered by Councilman Hook, seconded by Councilman Duntz;
RESOLVED THAT the official salaries for the elected officials and employees of the Town are according to the attached addendum.

Resolution #28 – Offered by Councilman Hook, seconded by Councilman Duntz;
RESOLVED THAT the full-time Town employees will be paid a longevity payment for 2020 in the first pay period of December 2020 for the following years of service:

5 – 14 years	\$ 500.00
15 – 19 years	\$1,000.00

20 – 24 years	\$1,500.00
25+ years	\$2,000.00

Motion by Councilman Hook, seconded by Councilman Duntz, to close meeting. Carried

Date: _____

Supervisor: _____

Councilwoman Cashen: _____

Councilman Hook: _____

Councilman Keeler: _____

Councilman Duntz: _____

Town Clerk: _____