

TOWN OF CLAVERACK

ORGANIZATIONAL MEETING

January 07, 2021

The 2021 Organizational Meeting of the Town Board of the Town of Claverack, Columbia County, New York, was held remotely due to COVID-19, with the public having the ability to listen, comment and ask questions. Meeting called to order at 7:00 p.m. by Supervisor Weigelt, who led in the Pledge of Allegiance to the Flag.

Present:

Clifford Weigelt	Supervisor
Kathleen Cashen	Councilwoman
Stephen Hook	Councilman
Brian Keeler	Councilman
George Duntz	Councilman
Robert Fitzsimmons, Jr., Esq.	Attorney for the Town
Louis LaMont	Superintendent of Highways
Mary J. Hoose	Town Clerk

- Resolution # 1 – Offered by Councilman Hook, seconded by Councilman Duntz;  
RESOLVED THAT Supervisor Weigelt be authorized to pay utility bills, Health Insurance, payments to the Commissioner of Taxation and Finance, full share retirement for employees annually to the New York State Retirement System, and to the Industrial Commission for an annual boiler inspection.
- Resolution # 2 – Offered by Councilman Hook, seconded by Councilman Duntz;  
RESOLVED THAT Robert Fitzsimmons, Esq. of Fitzsimmons & Mills, serve as Attorney for the Town, to be paid by voucher.
- Resolution #3 – Offered by Councilman Hook, seconded by Councilman Duntz;  
RESOLVED THAT the second Thursday of each month at 6:00 p.m. be designated the Regular Monthly Board Meeting night.
- Resolution # 4 - Offered by Councilman Hook, seconded by Councilman Duntz;  
RESOLVED THAT the Highway Superintendent be authorized to purchase tools, implements or equipment not to exceed \$1,500.00. without authorization from the Town Board.
- Resolution # 5 - Offered by Councilman Hook, seconded by Councilman Duntz;  
RESOLVED THAT the Bank of Greene County be designated as the Depository for Town funds for the Year 2021, with Supervisor Weigelt, Councilman Hook and Councilwoman Cashen as signators.
- Resolution # 6 - Offered by Councilman Hook, seconded by Councilman Duntz;  
RESOLVED THAT any Town official wishing to attend any trade Association conferences, meetings or trainings during the year may do so with the expenses paid by the Town. If the cost will be in excess of \$500.00, Town Board approval is required.
- Resolution # 7 - Offered by Councilman Hook, seconded by Councilman Duntz;  
RESOLVED THAT the following appointments and reappointments be made:

Building Inspector	<u>Larissa DeLongo</u>
ZEO	<u>Larissa DeLongo</u>
Custodian	<u>Shannon Hoose</u>
Budget Officer	<u>Sue Meddoff</u>
Court Laborers	<u>Brenda Weigelt, Nikki McKay</u>
Part-time Bookkeeper	<u>Sue Meddoff</u>
Historian	<u>Jeane LaPorta</u>
F.O.I.L. Officer	<u>Mary Hoose</u>
Summer Program Director	<u>Brett Holmes</u>
Planning Board Clerk	<u>Jodi Keyser</u>
Zoning Board Clerk	<u>Jodi Keyser</u>

- Resolution # 8 - Offered by Councilman Hook, seconded by Councilman Duntz;  
RESOLVED THAT the Register Star be designated as the official newspaper for all Town publications for the Year 2021.
- Resolution # 9 - Offered by Councilman Hook, seconded by Councilman Duntz;  
RESOLVED THAT all Town officials be allowed \$.56 per mile for use of their personal vehicles while on official Town duty.
- Resolution #10 - Offered by Councilman Hook, seconded by Councilman Duntz;  
RESOLVED THAT meal allowance be set at \$13.50 for the Highway Department, per union contract.
- Resolution #11 - Offered by Councilman Keeler, seconded by Councilman Duntz;  
RESOLVED THAT the Town pay New York State Association of Highways and Columbia County Highway Superintendent's dues for the Year 2021.
- Resolution #12 - Offered by Councilman Keeler, seconded by Councilman Duntz;  
RESOLVED THAT the Town pay the New York State Association of Towns dues for the Year 2021.
- Resolution #13 - Offered by Councilman Keeler, seconded by Councilman Duntz;  
RESOLVED THAT the Town pay the New York Planning Federation dues for the Year 2021.
- Resolution #14 - Offered by Councilman Keeler, seconded by Councilman Duntz;  
RESOLVED THAT the Town pay the Columbia County and New York State Assessors Association dues for the Year 2021.
- Resolution #15 – Offered by Councilman Keeler, seconded by Councilman Duntz:

RESOLVED THAT the Town pay the New York State and Columbia County Magistrates and Court Clerks Association dues and also authorizes both judges and clerks to attend the New York State Magistrates Association Meeting for the Year 2021.

Resolution #16 - Offered by Councilman Hook, seconded by Councilwoman Cashen;  
RESOLVED THAT the Town pay the Town Clerk's Association dues for 2021 and authorizes the Town Clerk and/or Deputy Clerk to attend the annual Town Clerks' Association Meeting.

Resolution #17 - Offered by Councilman Hook, seconded by Councilwoman Cashen;  
RESOLVED THAT CPL be appointed Engineers for the Town for 2021, to be paid by voucher with Supervisor Weigelt having authorization to execute any necessary contract.

Resolution #18 - Offered by Councilman Hook, seconded by Councilwoman Cashen;  
RESOLVED THAT all Councilpersons be appointed to all committees, with the following Councilpersons serving as liaison and deputy liaison:

**Town Committees:**

Economic Development Keeler, Duntz

**Departments:**

Assessors' Office Hook, Cashen

Court Clerks Weigelt, Hook

Highway Weigelt, Hook

Historian Duntz, Cashen

Water Hook, Keeler

**Boards:**

Planning Cashen, Hook

ZBA Keeler, Duntz

**Other Areas:**

Youth / Park/Recreation Duntz, Keeler, Hook

Buildings/Property Weigelt, Hook

Finance/Accounting/Budget Hook, Keeler

New Town Hall and/or Court Building Hook, Keeler, Cashen

Village of Philmont Hook, Cashen

Insurance Cashen, Keeler

Website Cashen, Keeler

Grants Larissa DeLongo

Emergency Services Duntz, Keeler

Resolution #19 - Offered by Councilman Hook, seconded by Councilwoman Cashen;  
RESOLVED THAT Farm Credit be appointed Town payroll firm for the Year 2021, with Supervisor Weigelt authorized to execute any necessary contract. The accounting firm will remain the same, but under new name of UHY Advisors NY, Inc.

Resolution #20 - Offered by Councilman Hook, seconded by Councilwoman Cashen;  
RESOLVED THAT David Graziano be reappointed Chairman of the Zoning Board of Appeals for the calendar Year 2021.

Resolution #21 - Offered by Councilman Duntz, seconded by Councilman Hook;  
RESOLVED THAT R. Scott Cole be reappointed Chairman of the Planning Board for the calendar Year 2021.

Resolution #22 - Offered by Councilman Duntz, seconded by Councilman Hook;  
\*RESOLVED THAT Reginald Conklin be designated to house stray dogs picked up, for the contract price offered, with Supervisor Weigelt authorized to execute necessary contract for the Year 2021.

Resolution #23 - Offered by Councilman Duntz, seconded by Councilman Hook;  
RESOLVED THAT Reginald Conklin be designated Dog Control Officer for the Year 2021.

Resolution #24 - Offered by Councilman Duntz, seconded by Councilman Keeler;  
RESOLVED THAT Stephen Hook be /reappointed Deputy Supervisor, with a stipend of \$2,000. for the Year 2021, on recommendation of Supervisor Weigelt. Councilman Hook abstained.

Resolution #25 – Offered by Councilman Duntz, seconded by Councilman Hook;  
RESOLVED THAT the last Monday of each month, 6:00 p.m., at the Town Office, 91 Church Street, Mellenville, New York be designated for Monthly Workshops as needed.

Resolution #26 – Offered by Councilwoman Cashen, seconded by Councilman Keeler;  
RESOLVED THAT the official salaries for the elected officials and employees of the Town are according to the attached addendum.

Resolution #27 – Offered by Councilwoman Cashen, seconded by Councilman Keeler;  
RESOLVED THAT the full-time non-elected Town employees will be paid a longevity payment for 2021 in the first pay period of December 2021 for the following years of service:

5 – 14 years	\$ 500.00
15 – 19 years	\$1,000.00
20 – 24 years	\$1,500.00
25+ years	\$2,000.00

Resolution #28 – Offered by Councilman Hook, seconded by Councilman Duntz;  
RESOLVED THAT Lisa Bowe be reappointed to the Planning Board for the period January 01, 2021 – December 31, 2027.

Resolution #29 – Offered by Councilman Hook, seconded by Councilwoman Cashen;

RESOLVED THAT Douglas Colwell be appointed to the Zoning Board of Appeals (ZBA) for the period January 01, 2021 – December 31, 2025. Background and recommendation of Mr Colwell was given by Councilman Keeler and Councilman Duntz.

Motion by Councilman Hook , seconded by Councilwoman Cashen, to close meeting at 7:15 p.m. Carried

Date: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Councilwoman Cashen: \_\_\_\_\_

Councilman Hook: \_\_\_\_\_

Councilman Keeler: \_\_\_\_\_

Councilman Duntz \_\_\_\_\_

Town Clerk \_\_\_\_\_