

TOWN OF CLAVERACK

ORGANIZATIONAL MEETING

January 06, 2022

The 2022 Organizational Meeting of the Town Board of the Town of Claverack, Columbia County, New York, was held remotely due to COVID-19, with the public being able to listen. Meeting was called to order at 6:00 p.m. by Supervisor Weigelt, who led in the ledge of Allegiance to the Flag.

Present:

Clifford Weigelt	Supervisor
Kathleen Cashen	Councilwoman
Stephen Hook	Councilman
Douglas Colwell	Councilman
George Duntz	Councilman
Robert Fitzsimmons, Jr., Esq.	Attorney for the Town
Mary J. Hoose	Town Clerk

Absent:

Louis LaMont	Superintendent of Highways
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Resolution # 1 – Offered by Councilman Hook, seconded by Councilman Duntz;

RESOLVED THAT Supervisor Weigelt be authorized to pay utility bills, Health Insurance, payments to the Commissioner of Taxation and Finance, full share retirement for employees annually to the New York State Retirement System, and to the Industrial Commission for an annual boiler inspection.

Resolution # 2 – Offered by Councilman Hook, seconded by Councilman Duntz;

RESOLVED THAT Robert J. Fitzsimmons, Esq. of Robert J. Fitzsimmons PLLC, serve as Attorney for the Town, to be paid by voucher.

Resolution #3 – Offered by Councilman Hook, seconded by Councilman Duntz,

RESOLVED THAT the second Thursday of each month at 6:00 p.m. be designated the Regular Monthly Board Meeting night.

Resolution # 4 - Offered by Councilman Hook, seconded Councilman Duntz;

RESOLVED THAT the Highway Superintendent be authorized to purchase tools, implements or equipment not to exceed \$1,500.00. without authorization from the Town Board.

Resolution # 5 - Offered by Councilman Hook, seconded by Councilwoman Cashen;

RESOLVED THAT the Bank of Greene County be designated as the Depository for Town funds for the Year 2022, with Supervisor Weigelt, Councilman Hook and Councilwoman Cashen as signators.

Resolution # 6 - Offered by Councilman Hook, seconded by Councilwoman Cashen;

RESOLVED THAT any Town official wishing to attend any trade Association conferences, meetings or trainings during the year may do so with the expenses paid by the Town. If the cost will be in excess of \$500.00, Town Board approval is required.

Resolution # 7 - Offered by Councilman Hook, seconded by Councilwoman Cashen;
RESOLVED THAT the following appointments and reappointments be made:

Building Inspector	<u>Donald Smith</u>
ZEO	<u>Donald Smith</u>
Custodian	<u>Shannon Hoose</u>
Budget Officer	<u>Sue Meddoff</u>
Court Laborers	<u>Brenda Weigelt, Nikki McKay</u>
Part-time Bookkeeper	<u>Sue Meddoff</u>
Historian	<u>Jeane LaPorta</u>
F.O.I.L. Officer	<u>Mary Hoose</u>
Summer Program Director	_____
Planning Board Clerk	<u>Jodi Keyser</u>
Zoning Board Clerk	<u>Jodi Keyser</u>

Resolution # 8 - Offered by Councilman Hook, seconded by Councilwoman Cashen;
RESOLVED THAT the Register Star be designated as the official newspaper for all
Town publications for the Year 2022.

Resolution # 9 - Offered by Councilman Hook, seconded by Councilwoman Cashen;
RESOLVED THAT all Town officials be allowed \$58.5 cents per mile for use of their
personal vehicles while on official Town duty.

Resolution #10 - Offered by Councilman Hook, seconded by Councilwoman Cashen;
RESOLVED THAT meal allowance be set at \$13.50 for the Highway Department, per
union contract.

Resolution #11 - Offered by Councilman Duntz, seconded by Councilwoman Cashen;
RESOLVED THAT the Town pay New York State Association of Highways and
Columbia County Highway Superintendent's dues for the Year 2022.

Resolution #12 - Offered by Councilman Duntz, seconded by Councilwoman Cashen;
RESOLVED THAT the Town pay the New York State Association of Towns dues for the
Year 2022.

Resolution #13 - Offered by Councilman Duntz, seconded by Councilwoman Cashen;
RESOLVED THAT the Town pay the New York Planning Federation dues for the Year
2022.

Resolution #14 - Offered by Councilman Duntz, seconded by Councilwoman Cashen;
RESOLVED THAT the Town pay the Columbia County and New York State Assessors
Association dues for the Year 2022.

Resolution #15 - Offered by Councilman Duntz, seconded by Councilwoman Cashen;

RESOLVED THAT the Town pay the New York State and Columbia County Magistrates and Court Clerks Association dues and also authorizes both judges and clerks to attend the New York State Magistrates Association Meeting for the Year 2022.

Resolution #16 - Offered by Councilman Hook, seconded by Councilman Duntz;
RESOLVED THAT the Town pay the Town Clerk's Association dues for 2022 and authorizes the Town Clerk and/or Deputy Clerk to attend the annual Town Clerks' Association Meeting.

Resolution #17 - Offered by Councilman Hook, seconded by Councilman Duntz;
RESOLVED THAT CPL be appointed Engineers for the Town for 2022, to be paid by voucher with Supervisor Weigelt having authorization to execute any necessary contract.

Resolution #18 - Offered by Councilman Hook, seconded by Councilman Duntz;
RESOLVED THAT all Councilpersons be appointed to all committees, with the following Councilpersons serving as liaison and deputy liaison:

Town Committees:

Economic Development Colwell, Duntz

Departments:

Assessors' Office Hook, Cashen

Court Clerks Weigelt, Hook

Highway Weigelt, Hook

Historian Duntz, Cashen

Water Hook, Colwell

Boards:

Planning Cashen, Hook

ZBA Colwell, Duntz

Other Areas:

Youth / Park/Recreation Duntz, Colwell, Hook

Buildings/Property Weigelt, Hook

Finance/Accounting/Budget Hook, Colwell

New Town Hall and/or Court Building Hook, Colwell, Cashen

Village of Philmont Hook, Cashen

Insurance Cashen, Colwell

Website Cashen, Colwell

Grants Colwell, Cashen

Emergency Services Duntz, Colwell

Resolution #19 - Offered by Councilman Hook, seconded by Councilman Duntz;
RESOLVED THAT Farm Credit be appointed Town payroll firm for the Year 2022, with Supervisor Weigelt authorized to execute any necessary contract. The accounting firm will remain as UHY Advisors NY, Inc.

Resolution #20 - Offered by Councilman Colwell, seconded by Councilman Hook;
RESOLVED THAT David Graziano be reappointed Chairman of the Zoning Board of Appeals for the calendar Year 2022.

Resolution #21 - Offered by Councilman Colwell, seconded by Councilman Hook;
RESOLVED THAT R. Scott Cole be reappointed Chairman of the Planning Board for the calendar Year 2022.

Resolution #22 - Offered by Councilman Colwell, seconded by Councilman Hook;
RESOLVED THAT Columbia/Greene Humane Society be designated to house stray dogs picked up, for the contract price offered, with Supervisor Weigelt authorized to execute necessary contract for the Year 2022.

Resolution #23 - Offered by Councilman Colwell, seconded by Councilman Hook;
RESOLVED THAT Kyle Miller be designated Dog Control Officer for the Year 2022.

Resolution #24 - Offered by Councilman Colwell, seconded by Councilman Hook;
RESOLVED THAT Stephen Hook be reappointed Deputy Supervisor, with a stipend of \$2,000. for the Year 2022, on recommendation of Supervisor Weigelt.

Resolution #25 – Offered by Councilman Colwell, seconded by Councilman Hook;
RESOLVED THAT the last Monday of each month, 6:00 p.m. be designated for Monthly Workshops as needed.

Resolution #26 – Offered by Councilman Hook, seconded by Councilman Duntz;
RESOLVED THAT the official salaries for the elected officials and employees of the Town are according to the attached addendum.

Resolution #27 – Offered by Councilman Hook, seconded by Councilman Duntz;
RESOLVED THAT non-elected, non-Highway full-time Town employees will be paid a longevity payment for 2022 in the first pay period of December 2022 for the following years of service:

5 – 14 years	\$ 500.00
15 – 19 years	\$1,000.00
20 – 24 years	\$1,500.00
25+ years	\$2,000.00

Resolution #28 – Offered by Councilman Hook, seconded by Councilman Duntz;
RESOLVED THAT William Michael be reappointed to the Planning Board for the period January 01, 2022 – December 31, 2028.

Resolution #29 – Offered by Councilman Hook, seconded by Councilman Duntz;
RESOLVED THAT John Porto be appointed to the Zoning Board of Appeals (ZBA) for the period January 01, 2022 – December 31, 2028.

Motion by Councilman Duntz, seconded by Councilman Hook, to close meeting at 6:17 p.m. Carried

Date: _____

Supervisor: _____

Councilwoman Cashen: _____

Councilman Hook: _____

Councilman Colwell: _____

Councilman Duntz: _____

Town Clerk: _____