

TOWN OF CLAVERACK

ORGANIZATIONAL MEETING

January 05, 2023

Present:

Clifford Weigelt	Supervisor
Kathleen Cashen	Councilwoman
Stephen Hook	Councilman
Douglas Colwell	Councilman
George Duntz	Councilman
Robert Fitzsimmons, Jr., Esq.	Attorney for the Town
Louis LaMont	Superintendent of Highways
Mary J. Hoose	Town Clerk

Resolution # 1 – Offered by Councilman Hook, seconded by Councilman Colwell;  
RESOLVED THAT Supervisor Weigelt be authorized to pay utility bills, Health Insurance, payments to the Commissioner of Taxation and Finance, full share retirement for employees annually to the New York State Retirement System, and to the Industrial Commission for an annual boiler inspection.

Resolution # 2 – Offered by Councilman Hook, seconded by Councilman Colwell;  
RESOLVED THAT Robert J. Fitzsimmons, Esq., of Robert J. Fitzsimmons PLLC, serve as Attorney for the Town, to be paid by voucher.

Resolution #3 – Offered by Councilman Hook, seconded by Councilman Colwell;  
RESOLVED THAT the second Thursday of each month at 6:00 p.m. be designated the Regular Monthly Board Meeting night.

Resolution # 4 - Offered by Councilman Hook, seconded by Councilman Colwell;  
RESOLVED THAT the Highway Superintendent be authorized to purchase tools, implements or equipment not to exceed \$1,500.00. without authorization from the Town Board.

Resolution # 5 - Offered by Councilman Hook, seconded by Councilman Colwell;  
RESOLVED THAT the Bank of Greene County be designated as the Depository for Town funds for the Year 2023, with Supervisor Weigelt, Councilman Hook and Councilwoman Cashen as signators.

Resolution # 6 - Offered by Councilwoman Cashen, seconded by Councilman Hook;  
RESOLVED THAT any Town official wishing to attend any trade Association conferences, meetings or trainings during the year may do so with the expenses paid by the Town. If the cost will be in excess of \$500.00, Town Board approval is required.

Resolution # 7 - Offered by Councilwoman Cashen, seconded by Councilman Hook;  
RESOLVED THAT the following appointments and reappointments be made:

Building Inspector

Donald Smith

ZEO	<u>Richard Schumann</u>
Custodian	<u>Shannon Hoose</u>
Budget Officer	_____
Court Laborers	<u>Brenda Weigelt, Nikki McKay</u>
Part-time Bookkeeper	<u>Mary Melino</u>
Historian	<u>Jeane LaPorta</u>
F.O.I.L. Officer	<u>Mary Hoose</u>
Summer Program Director	_____
Planning Board Clerk	<u>Jodi Keyser</u>
Zoning Board Clerk	<u>Jodi Keyser</u>

- Resolution # 8 - Offered by Councilwoman Cashen, seconded by Councilman Hook;  
RESOLVED THAT the Register Star be designated as the official newspaper for all Town publications for the Year 2023
- Resolution # 9 - Offered by Councilwoman Cashen, seconded by Councilman Hook;  
RESOLVED THAT all Town officials be allowed \$65.5 per mile for use of their personal vehicles while on official Town duty.
- Resolution #10 - Offered by Councilwoman Cashen, seconded by Councilman Hook;  
RESOLVED THAT meal allowance be set at \$13.50 for the Highway Department, per union contract.
- Resolution #11 - Offered by Councilman Colwell, seconded by Councilman Duntz;  
RESOLVED THAT the Town pay New York State Association of Highways and Columbia County Highway Superintendent's dues for the Year 2023.
- Resolution #12 - Offered by Councilman Colwell, seconded by Councilman Duntz;  
RESOLVED THAT the Town pay the New York State Association of Towns dues for the Year 2023.
- Resolution #13 - Offered by Councilman Colwell, seconded by Councilman Duntz;  
RESOLVED THAT the Town pay the New York Planning Federation dues for the Year 2023.
- Resolution #14 - Offered by Councilman Colwell, seconded by Councilman Duntz;  
RESOLVED THAT the Town pay the Columbia County and New York State Assessors Association dues for the Year 2023.
- Resolution #15 - Offered by Councilman Colwell, seconded by Councilman Duntz;  
RESOLVED THAT the Town pay the New York State and Columbia County Magistrates and Court Clerks Association dues and also authorizes both judges and clerks to attend the New York State Magistrates Association Meeting for the Year 2023.

Resolution #16 - Offered by Councilman Hook, seconded by Councilman Colwell;  
RESOLVED THAT the Town pay the Town Clerk's Association dues for 2023 and  
authorizes the Town Clerk and/or Deputy Clerk to attend the annual Town Clerks'  
Association Meeting.

Resolution #17 - Offered by Councilman Hook, seconded by Councilman Colwell;  
RESOLVED THAT CPL be appointed Engineers for the Town for 2023, to be paid by  
voucher with Supervisor Weigelt having authorization to execute any necessary contract.

Resolution #18 - Offered by Councilman Hook, seconded by Councilman Colwell;  
RESOLVED THAT all Councilpersons be appointed to all committees, with the  
following Councilpersons serving as liaison and deputy liaison:

**Town Committees:**

Economic Development Colwell, Duntz

**Departments:**

Assessors' Office Hook, Cashen

Court Clerks Weigelt, Hook

Highway Weigelt, Hook

Historian Duntz, Cashen

Water Hook, Colwell

**Boards:**

Planning Cashen, Hook

ZBA Colwell, Duntz

**Other Areas:**

Youth / Park/Recreation Duntz, Colwell, Hook

Buildings/Property Weigelt, Hook

Finance/Accounting/Budget Hook, Colwell

New Town Hall and/or Court Building Hook, Colwell, Cashen

Village of Philmont Hook, Cashen

Insurance Cashen, Colwell

Website Cashen, Colwell

Grants \_\_\_\_\_

Emergency Services

Duntz, Colwell

Resolution #19 - Offered by Councilman Hook, seconded by Councilman Colwell;  
RESOLVED THAT Farm Credit be appointed Town payroll firm for the Year 2023, with Supervisor Weigelt authorized to execute any necessary contract. The accounting firm will remain the same, under the name of UHY Advisors NY, Inc.

Resolution #20 - Offered by Councilman Hook, seconded by Councilman Colwell;  
RESOLVED THAT David Graziano be reappointed Chairman of the Zoning Board of Appeals for the calendar Year 2023.

Resolution #21 - Offered by Councilwoman Cashen, seconded by Councilman Colwell;  
RESOLVED THAT R. Scott Cole be reappointed Chairman of the Planning Board for the calendar Year 2023.

Resolution #22 - Offered by Councilwoman Cashen, seconded by Councilman Colwell;  
RESOLVED THAT Columbia/Greene Humane Society be designated to house stray dogs picked up, for the contract price offered, with Supervisor Weigelt authorized to execute necessary contract for the Year 2023.

Resolution #23 - Offered by Councilwoman Cashen, seconded by Councilman Colwell;  
RESOLVED THAT Kyle Miller be designated Dog Control Officer for the Year 2023.

Resolution #24 - Offered by, seconded by;  
RESOLVED THAT Stephen Hook be /reappointed Deputy Supervisor, with a stipend of \$3,500. for the Year 2023, on recommendation of Supervisor Weigelt. Councilman Hook abstained.

Resolution #25 – Offered by Councilwoman Cashen, seconded by Councilman Colwell;  
RESOLVED THAT the last Monday of each month, 6:00 p.m., designated for Monthly Workshops as needed.

Resolution #26 – Offered by Councilwoman Cashen, seconded by Councilman Hook;  
RESOLVED THAT the official salaries for the elected officials and employees of the Town are according to the attached addendum.

Resolution #27 – Offered by Councilwoman Cashen, seconded by Councilman Hook; non-elected Town employees will be paid a longevity payment for 2023 in the first pay period of December 2023 for the following years of service:

5 – 14 years	\$ 500.00
15 – 19 years	\$1,000.00
20 – 24 years	\$1,500.00
25+ years	\$2,000.00

Resolution #28 – Offered by Councilwoman Cashen, seconded by Councilman Hook;  
RESOLVED THAT Stephen King be reappointed to the Planning Board for the period January 01, 2023 – December 31, 2029.

Resolution #29 – Offered by Councilwoman Cashen, seconded by Councilman Hook;  
RESOLVED THAT David Graziano be reappointed to the Zoning Board of Appeals (ZBA) for the period January 01, 2023– December 31, 2028.

All Resolutions were approved by the entire Board members, with the exception of Resolution #24. Councilman Hook abstained from this Resolution.

Motion by Councilman Hook, seconded by Councilwoman Cashen, to close meeting at 6:20p.m. Carried

Date: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Councilwoman Cashen: \_\_\_\_\_

Councilman Hook: \_\_\_\_\_

Councilman Colwell: \_\_\_\_\_

Councilman Duntz: \_\_\_\_\_

Town Clerk: \_\_\_\_\_