

## NOTICE TO BIDDERS

The Town of Claverack will receive sealed bids for the removal and replacement of the highway department sand/salt shed roof, 128 Schoolhouse Road.

Bids will be received by the Town of Claverack at the Town Offices at 91 Church Street, Mellenville NY 12544 by the Town Clerk by 2:00pm, on July 6, 2023. At which time and place they will be publicly opened and read aloud. Bids received after 2:00 p.m. will not be accepted.

The Contract Documents may be examined free of charge at the following locations during regular business hours:

1. Town of Claverack Town Hall  
Town Clerk  
91 Church Street  
Mellenville, NY 12544
2. CPL  
64 Green Street  
Hudson, NY 12534

Copies of the proposed contract documents, including plans and specifications, and the forms of proposals for the contract, by request for electronic download from CPL Architects and Engineers contact George Schmitt @ [gschmitt@cplteam.com](mailto:gschmitt@cplteam.com).

Questions regarding the project are to be emailed to CPL, attn: George Schmitt [gschmitt@cplteam.com](mailto:gschmitt@cplteam.com) prior to June 29, 2023, allowing time for responses prior to the receipt of bids. The anticipated award date is July 13, 2023.

Each bid must be accompanied by a certified check or bid bond from a domestic carrier licensed to do business in the State of New York in the amount of not less than five (5%) of the amount of the bid submitted.

Complete sets of Bidding Documents obtained from the Engineer, or the Town of Claverack must be used in preparing Bids. Bids received from Bidders utilizing Documents obtained from sources other than the Engineer or the Town of Claverack will be rejected.

Bidders on this work will be required to comply with the President's Executive Order Nos. 11,246 and 11,375 which prohibit discrimination in employment regarding race, creed, color, sex, or national origin.

The successful bidder must be an equal opportunity employer, must meet all appropriate State and Federal standards, and comply with all relevant governmental regulations.

Alternate Bid Items are included on the bid form. All blanks on the bid form, including Alternate Bid Items; items must be completed in ink or by typewriter. All items in the bid form will be considered in the evaluation of bids. Any blanks that are not completed on the bid form will be grounds for a non-responsive bid, and the bid will be removed from further consideration.

Statement of Non-Collusion: Bidders on the contract are required to execute a non collusive bidding certificate pursuant to Section 103d of the General Municipal Law of the State of New York.

Security for Faithful Performance: The successful bidder will be required to furnish Performance and Labor and Material Payment Bonds written by firms licensed to do business in New York State, each in the amount of one hundred percent (100%) of the contract amounts in accordance with the provisions of the Contract Documents.

Sales and Use of Tax Exemptions: The Town of Claverack is exempt from the payment of sales and compensation use taxes of the State of New York and of cities and counties on all materials, equipment, and supplies sold to the Town of Claverack pursuant to this contract. Also exempt from such taxes are purchases by the Contractor and his Subcontractors of materials, equipment, and supplies to be sold to the Town of Claverack pursuant to this contract, including tangible personal property to be incorporated in any structure, building or other real property forming part of the project. These taxes are not to be included in the Bid.

All bids shall be binding for a period of forty five (45) days after the bid opening date. The Town of Claverack reserves the right to reject any and all bids and to waive any informalities therein.

By order of the Town Board

Mary Hoose  
Town Clerk  
Town Hall  
91 Church Street  
Mellenville, NY 12544